



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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DONALD L. WOLFE, Director

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November 21, 2006

IN REPLY PLEASE

REFER TO FILE: **C-1**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AWARD OF AS-NEEDED CONSULTANT SERVICES AGREEMENT
ENVIRONMENTAL COMPLIANCE AND CONSTRUCTION
MANAGEMENT SERVICES
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works, or his designee, to execute the following Consultant Services Agreements for a term of three years with two, 1-year renewal options.

DMJM Harris/AECOM, for as-needed construction support services for a total annual fee not to exceed \$350,000.

AEI-CASC Consulting, for as-needed construction support services for a total annual fee not to exceed \$250,000.

Essentia Management Services, LLC, for as-needed construction support services for a total annual fee not to exceed \$250,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this action is to secure the services of consultants to provide environmental compliance and construction management services on an as-needed basis. This action requests your Board to award the Consultant Services Agreements and authorize the Director of Public Works, or his designee, to execute contracts with the recommended consultants to provide these services in support of various public works construction projects located throughout the County.

Implementation of Strategic Plan Goals

The recommended Consultant Services Agreements will provide for services facilitating the delivery of various public works construction projects. These actions are consistent with the County Strategic Plan Goal of Organizational Effectiveness. The use of as-needed consultant services agreements has enabled Public Works to better manage fluctuations in workload.

FISCAL IMPACT/FINANCING

These Consultant Services Agreements have a maximum annual cost of \$850,000. The Agreements will be funded by various funds for public works construction under the purview of Public Works. No services will be ordered without the funding approval of the Public Works Financial Management Branch. The first year of the Agreements will begin in Fiscal Year 2006-07.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Services Agreement, previously approved as to form by County Counsel, will be used for the recommended contracts. The Agreements will be for a term of three years with two, 1-year renewable options. The Agreements include a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As required by your Board, language has been incorporated into the Agreements stating that the Consultants notify their employees of Board Policy 5.135 (Safely Surrendered Baby Law) and that the Consultants shall notify their employees and shall require each subconsultant to notify its employees that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, DMJM Harris/AECOM, AEI-CASC Consulting, and Essentia Management Services, LLC, are willing to consider Greater Avenues for Independence Program participants for future employment.

DMJM Harris/AECOM, AEI-CASC Consulting, and Essentia Management Services, LLC, are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for Consultant Services Agreements for environmental compliance manager services.

CONTRACTING PROCESS

On August 3, 2006, a Request for Proposals was issued to 79 firms. Six firms responded to the request. An Evaluation Committee consisting of Public Works' civil engineering, geology, and inspection staff evaluated the proposals based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, we are recommending DMJM Harris/AECOM, AEI-CASC Consulting, and Essentia Management Services, LLC, as the best qualified firms to perform environmental compliance and construction support services.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.020) does not apply to the recommended contracts, as these contracts are for non-Proposition A services.

The recommended contracts with DMJM Harris/AECOM, AEI-CASC Consulting, Essentia Management Services, LLC, will include a Cost of Living Adjustment provision in accordance with your Board policy which was approved on January 29, 2002.

As requested by your Board on February 3, 1998, and to further increase awareness of contracting opportunities with Public Works, a Request for Qualifications for these services was listed on the County website for upcoming bids.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action to enter into a Consultant Services Agreement with DMJM Harris/AECOM, AEI-CASC Consulting, and Essentia Management Services, LLC, will allow Public Works to be responsive to required environmental laws and regulations in addition to design assistance and quality control inspection of our projects. By contracting for the additional technical support provided by the recommended consultant firms, we will be able to fully handle the environmental compliance aspects of our various public works construction projects located throughout the County. Additional technical expertise is needed to develop and inspect environmental Best Management Practices, prepare and review storm water pollution prevention plans, and provide technical staff support to comply with existing environmental regulations

CONCLUSION

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

HC:en
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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN Program)